



*Changing to Meet
Tomorrow's Challenges*

WASBO Custodial & Maintenance Summer Conference



Hosted By



Wednesday, June 18, 2008

Baraboo High School ~ Baraboo, WI

ONE LOCATION

Presented by the WASBO School Facilities Committee and WASBO Safety Committee

**Conference
Registration**

Wisconsin Association of School Business Officials Foundation
4797 Hayes Road, Suite 101, Madison, WI 53704
Phone (608) 249-8588 Fax (608) 249-3163 www.WASBO.com wasbo@wasbo.com

BARABOO HIGH SCHOOL

1201 Draper Street, Baraboo, WI 53913

(608) 963-0123 (Day of Conference Only)

Conference Agenda

- 7:00-8:00** **Vendor Set Up**
- 8:00-8:45** **Registration**
- 8:45-9:00** **Conference Welcome**
- 9:00-3:30** **Equipment Demonstrations & Vendor Exhibits**
- 9:00-9:45** **Educational Sessions**
- 9:45-10:05** **Networking & Vendor Time**
- 10:05-11:50** **Educational Sessions**
- 11:50-12:10** **Networking & Vendor Time**
- 12:10-1:20** **Country Picnic Lunch
with Vendor Time & Door Prize Drawings**
- 1:20-2:05** **Educational Sessions**

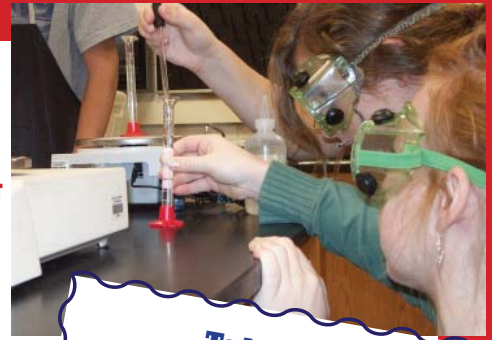
**Lunch &
Door Prizes
Compliments of
Our Exhibitors**



- 2:05-2:25** **Networking &
Vendor Time**
- 2:25-3:10** **Educational
Sessions**
- 3:10-3:30** **Conference
Wrap up & Prizes**

Educational Sessions

- **Interactive Safety Room**
- **Fire Safety – Extinguisher Training**
- **Plumbing Repair**
- **Bleacher Maintenance**
- **Safe Working Habits**
- **Basics of Roofing Repair**
- **Basic Electricity for Custodians**
- **Basics of HVAC**
- **Gas & Electric Safety**
- **Green Cleaning**
- **Air Sickness in the Natatorium**
- **Care & Concern to Protect Boiler System**
- **Cooling Tower Treatment**
- **Environmentally Friendly Paper Products & Systems**
- **Equipment – Facility & Fleet Maintenance Best Practices**
- **Kaivac Restroom Cleaning**
- **Mitigating Water Damage: The Keys to Managing Mold & Indoor Air Quality**
- **Retirement Voluntary Savings Options**
- **Green School Program - More than a Buzzword**
- **Electrical Predictive Maintenance**
- **School Violence Prevention for Custodians**
- **Facility Tours**



**Take the
Safety Challenge!**
Compete against
custodial teams across
the state to identify real
safety concerns. The
top team takes home the
trophy!

Facility Manager Certification Sessions

- **Effective Preventative Maintenance Program** *(Repeat required session)*
- **Budget Tracking Tools for Operating & Capital Projects** *(Repeat required session)*
- **Union Negotiation Tools** *(Repeat required session)*

Equipment Demonstrations & Vendor Exhibits!



Who Attends

Over 600 custodial and maintenance staff from Wisconsin K-12 schools.

Vendor Space

Indoor Space - 8'X10' space includes a 6' table and 2 chairs. (\$100)

Outdoor Space - 20'x20' paved space outside front entrance of the High School. (\$100)

Registration Deadline

June 1, 2008

Hours

Set Up

Tuesday, June 17 1:00-3:00 pm

Wednesday, June 18 7:00-8:00 am

Tear Down

Wednesday, June 18 2:30-4:00 pm

Exhibit Hours

Wednesday, June 18 8:00 am-2:25 pm

Door Prizes

We are asking each vendor to make a donation of a door prize for drawings to be held during the Country Picnic Lunch. Some suggestions include gift cards, tools or other useful items. Suggested minimum value \$20. For more information contact Patrick Acker at packer@baraboo.k12.wi.us or 608-355-3985. Please attach your business card and send in advance to: Patrick Acker, Attn. Custodial Conference, Baraboo School District, 1210 Berkley St., Baraboo, WI 53913.

Cancellation Policy

Full refund of fees will be made on cancellations received prior to June 1, 2008. Following that date a 50% administrative fee will be retained. There will be no refunds for no shows or cancellations on the day of the event.

Register at www.WASBO.com or Return Registration Form with

Payment to:

WASBO Foundation - Custodial Conference
4797 Hayes Rd, Suite 101, Madison, WI
53704

Phone (608) 249-8588 Fax (608) 249-3163

Over 70 vendors participated in the 2007 conference!

Register early at www.WASBO.com

WASBO Custodial & Maintenance Summer Conference Equipment Demonstrations & Vendor Exhibits Reservation Form

Register online at www.WASBO.com

Contact Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Space Needs

_____ One Indoor Space (\$100) _____ Two Indoor Spaces (\$200)
_____ One Outdoor Space (\$100) _____ Two Outdoor Spaces (\$200)
_____ One Indoor Space and One Outdoor Space (\$200)

Electrical Required

_____ Yes _____ No

Special Needs Please list any special needs you may have or unique equipment you may be bringing so we can accommodate you.

Door Prize Please list your donation & send in advance to Patrick Acker, Attn.. Custodial Conference, Baraboo School District, 1210 Berkley St., Baraboo, WI 53913. See previous page for suggestions.

Name Badges Needed

1. _____ 2. _____

Description of Products and/or Services for Printing

Payment

_____ Check # _____ enclosed. (Payable to WASBO Foundation)

_____ Please bill my company using purchase order _____

_____ Please bill by credit card _____ MC _____ VISA _____ American Express _____ Discover

Card # _____ Exp. Date _____

Name on Card _____

Billing Address _____

Signature _____

BARABOO HIGH SCHOOL

1201 Draper Street, Baraboo, WI 53913

(608) 963-0123 (Day of Conference Only)

One central location!
Join colleagues from all over
the state of Wisconsin for this
educational opportunity!

Area Hotels

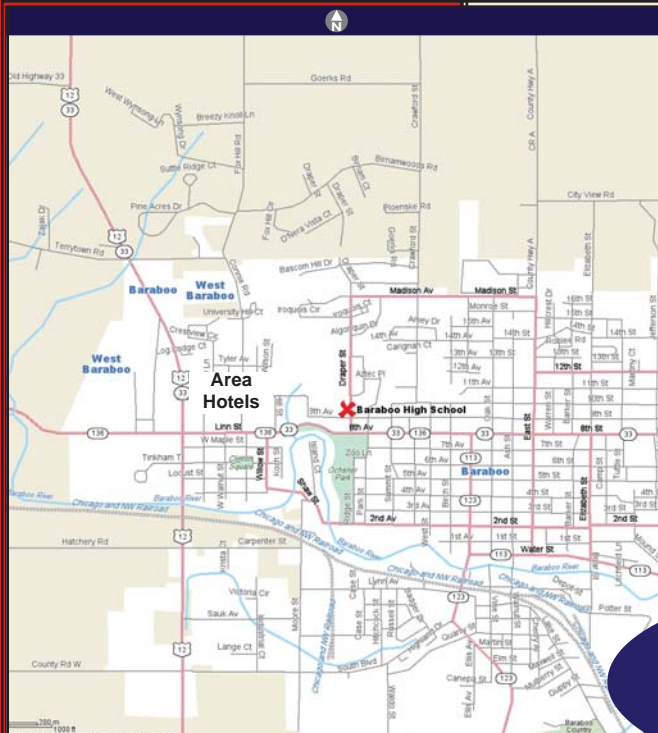
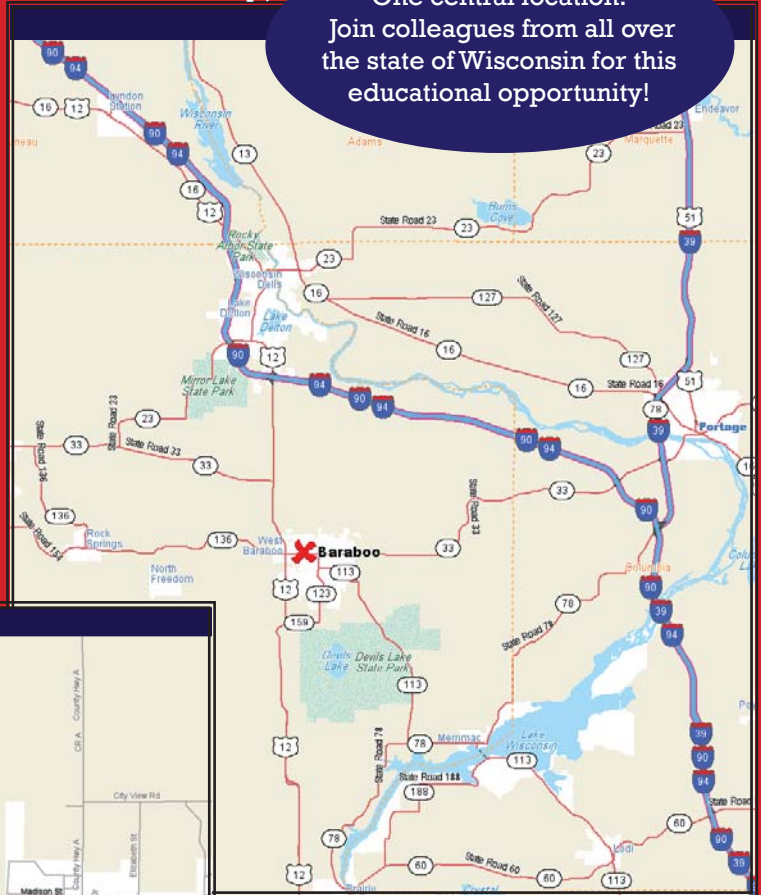
Park Plaza Baraboo & Glacier Rock

626 W Pine Street
Baraboo, WI 53913
608-356-6422 or 800-814-7000

Best Western Baraboo Inn

725 W Pine Street
Baraboo, WI 53913
608-356-1100

For more area information go to
www.Baraboo.com



Directions

From I90/94 take exit 106 for Hwy 33 to Baraboo. Once in Baraboo continue to follow Hwy 33. At the third set of lights (Draper Street) turn right. The school will be on your left.

Network with custodial & maintenance staff and vendors while you enjoy a hearty country lunch in Wisconsin's Baraboo Bluffs!

WASBO Custodial & Maintenance Summer Conference Registration

Registration Fee

\$45 per person
Lunch, materials and
attendance certificate
included.

Registration Deadline

June 11, 2008

Cancellation Policy

Full refund of fees will be
made on cancellations
received prior to June 11,
2008. Following that date a
50% administrative fee will
be retained. There will be
no refunds for no shows or
cancellations on the day of
the event.

Register at www.WASBO.com or Send Registration & Payment to

WASBO Foundation -
Custodial Conference
4797 Hayes Road, Ste 101
Madison, WI 53704
Phone (608) 249-8588
Fax (608) 249-3163

Register online at www.WASBO.com

Contact Name _____
School District/Company _____
Address _____
City _____ State _____ Zip _____
Phone _____
Fax _____
Email _____

Attendees

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

Payment:

_____ Check # _____ enclosed.
(Payable to WASBO Foundation)
_____ Please bill my school district or company using
purchase order _____
_____ Please bill by credit card _____ MC _____ VISA
_____ American Express _____ Discover
Card # _____
Expiration Date _____
Name on Card _____
Billing Address _____
Signature _____



Over 25
Educational
Offerings

Check
out Another
School District's
High School



Networking
with Peers
from Across
the State

Bring
your Custodial Team
to the WASBO Custodial and
Maintenance Summer Conference
and go back to your schools with
information on safety, efficiency, cost
savings, school violence and
more!

Facility
Manager
Certification
Courses

Over
70
Equipment
Demonstrations
& Vendor
Exhibits



**Wisconsin Association of
School Business Officials Foundation**
4797 Hayes Road, Suite 101
Madison, WI 53704

PRST STD
US POSTAGE
PAID
MADISON WI
PERMIT NO 801